**DATA SCIENCE PROJECT 1 (MAST90106)   
Semester 1 2021**

**GROUP 17**

**Meeting No. 1**

**Date & Time:** 23rd March 2021, 12PM - 1PM

**Agenda:** Introductions, First steps,

**Attendees:** Kaustub Nargotra, Kartika Waluyo, Michael Kirley, Ziad Al Bkhetan, Vrinda Rajanahally

**Discussion:**

1. Defining roles and responsibilities - the team is responsible for carrying out the whole project. Supervisor is here to discuss ideas and guide us on methodologies that can be used.
2. Unfamiliarity with Biology and related jargon - which is totally normal
3. Project preface and expected results at the end of sem 1
4. Introduction to the team members
5. Project description (roughly) - come up with a statistical model that determines the characteristics of genes in a dataset.
6. Meetings and timings - To meet once weekly for the next few weeks but then slowly transition to 2 meetings every three weeks.
7. Q & A with Ziad

**Next steps:**

1. Read up on genetic separation and familiarise yourself with terminology
2. Email Michael to send the Project Spec.
3. Meet with Ziad next ONLY AFTER meeting the client
4. Invite Ziad to Slack Communication Forum

Weekly meeting with Ziad: **WEDNESDAY, 10AM - 11AM**